

COVID-19 POLICY

Introduction

L Lynch Plant Hire & Haulage Ltd Covid-19 Policy includes the measures we are actively taking to mitigate the spread of coronavirus. You are kindly requested to follow all these rules diligently, to sustain a healthy and safe workplace in this unique environment. It's important that we all respond responsibly and transparently to these health precautions. We assure you that we will always treat your private health and personal data with high confidentiality and sensitivity.

This coronavirus (COVID-19) company policy is susceptible to changes with the introduction of additional governmental guidelines. If so, we will update you as soon as possible by email or letter.

Statement of Intent

L Lynch Plant Hire & Haulage Ltd is committed to ensuring the company's employees feel safe at work and operations continue with minimal disruption.

This coronavirus policy applies to all of our employees who physically work in our offices and depots. We strongly recommend to our remote working personnel to read through this action plan as well, to ensure we collectively and uniformly respond to this challenge.

Policy Aims

Lynch Plant Hire & Haulage Limited have outlined the required actions employees should take to protect themselves and their co-workers from a potential coronavirus infection.

Sickness/symptoms.

If anyone becomes unwell with a new, continuous cough, a high temperature, a loss or change to their sense of smell or taste and/or experience cold like symptoms in the business or workplace they must inform their line manager immediately and report to a member of the compliance team for a test. If you feel unwell or show any of the above symptoms at home **SHOULD NOT TRAVEL TO WORK** and take a Lateral Flow Test. (available at all local chemists). Please see below for Government's stay at home guidance for households with possible coronavirus (COVID-19) infection.

"Try to stay at home and avoid contact with other people If you have a positive COVID-19 test result, it is very likely that you have COVID-19 even if you do not have any symptoms. You can pass on the infection to others, even if you have no symptoms.

Many people with COVID-19 will no longer be infectious to others after 5 days. If you have a positive COVID-19 test result, try to stay at home and avoid contact with other people for 5 days after the day you took your test".

Working with sickness/symptoms.

Any employee who receives a positive test result must inform their line manager at the earliest opportunity and provide evidence of a Lateral Flow test (LFT) result which must be forwarded by email/text to your line manager. Line managers will inform the Compliance Team that the employee will isolate for 5 x days starting the day of positive test result. Employees are required to return to work on the 6th day and must wear a face covering when walking around the building and for a further 5 x days as a precaution to protect your co-workers.


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The company has made the decision that all employees who are unable to work remotely will receive Statutory Sick Pay (SSP) for the period of isolation, Lynch Management have also confirmed a weekly top up payment of (£250.00) will be added to the SSP payment for the period of isolation.

This policy will be communicated to all employees, displayed at our offices, on our intranet and is available to defined interested parties.

This policy will be reviewed regularly in line with government guidelines by senior management to ensure its suitability. Where necessary it will be amended, reissued, and communicated to all employees.



Rob Lynch
Joint Managing Director

Date: 18/10/24

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